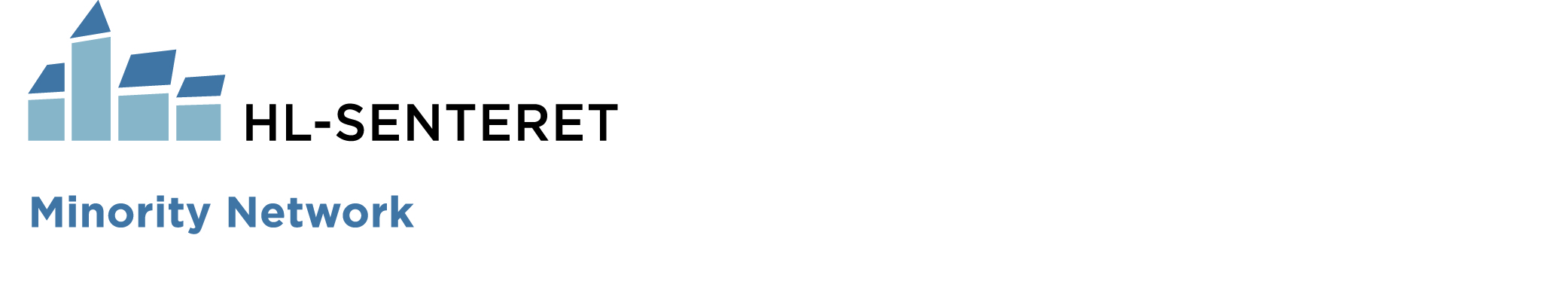
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**Promoting Co-existence and Inter-Faith Understanding in MENA & South/Southeast Asia**

(through production of films/other audio-visual material for online training)

***Application form– Small Grants***

*General information*

|  |  |
| --- | --- |
| Name of the organization (in English/for intl. use) |  |
| Relevant subunit/branch of organization |  |
| Name of the project |  |
| Location of organization/subunit |  |
| Total project budget |  |
| Requested contribution |  |
| Other donors |  |
| Duration of the project |  |
| Current/new project? |  |

*Additional information of applicant organisation*

|  |  |
| --- | --- |
| Official name of the organization (as registered in your country) |  |
| Registration number: |  |
| Tax number: |  |
| Legal representative of the organisation (name, title) |  |
| Organisation address: |  |
| Contact person  Name: |  |
| Contact person position/title: |  |
| Contact person phone number: |  |
| Contact person e-mail: |  |
| *Bank details* |  |
| Name and address of the bank |  |
| Account number (IBAN format) |  |
| BIC/SWIFT address of the bank |  |
| Owner of the account |  |
| Signature to the account |  |

*Background for application (half page)*

|  |  |
| --- | --- |
| Short description of need for the project in your country (for promoting inter-faith understanding) |  |
| Contribution of the project to improve the situation/meet the need |  |
| How is your project innovative? |  |
| Collaboration with other projects, aid  organizations, governments |  |

*Project description (half page)*

|  |  |
| --- | --- |
| Project objective(s): | *State 2-3 concise objectives that your project hopes to achieve, relevant to the promotion of inter-faith understanding (long-term effect at level of society)* |
| Target group & beneficiary numbers: | *Who are the people that will benefit from your project? Who are your target groups* |
| Concrete outcomes,  quantified: | *Provide details of what your project will achieve (concrete outcome – effect on target groups)* |
| Concrete outputs, quantified: | *Provide details of what your project will produce/undertake (concrete product – measures)* |
| Time schedule: |  |
| Summary of project costs[[1]](#footnote-1)  (main posts)  **Use budget template attached** |  |

*Risk Analysis (max half page)*

|  |  |
| --- | --- |
| What potential risks will there be throughout the project implementation?  Include considerations due to the Covid 19 situation    Include measures that you will take to reduce the risks |  |

*Project organization (half page):*

|  |  |
| --- | --- |
| What experience does your  organization have with working with this issue? |  |
| How will you include women and address gender discrimination in your project? |  |
| How will you include other vulnerable groups in your project (i.e. youth, elderly, persons with disabilities, minorities etc)? |  |
| Who will be the main participants from your organization in implementing the project? |  |
| Will you involve external experts (film photographers or others) in the project? |  |

1. Combined salaries and office costs must not exceed 30% of the total. You must give as detailed breakdown as possible of the costs. Define the item cost and how many items – for example cost per day and how many days, cost per person and how many people. The budget should be in your local currency AND USD, based on the Info USD exchange rate at the time of submission [↑](#footnote-ref-1)